



Alachua County, FL

Board of County Commissioners

Meeting Agenda - Final

Tuesday, June 8, 2021

11:30 AM

Approval of items on the Consent Agenda are generally considered to be routine matters and the motion to adopt the Agenda approves all items on the Consent Agenda and is the first action taken by the Board at the beginning of the meeting. There will be no discussion on these items unless requested. Anyone wishing to speak to an item on the Consent Agenda may come forward and request the item be moved to the Regular Agenda prior to the approval of the agenda.

The Board of County Commissioners Regular Meeting offers an opportunity for public comment at 12:00 PM, 5:30 PM, prior to the final vote for each item, and at the end of the morning and evening meeting.

All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Pursuant to Ordinance 2014-11, Lobbyists are required to register for each employer on whose behalf he/she lobbies before the Board of County Commissioners prior to lobbying for that employer. For more information, visit <http://alachuacounty.us/Depts/Clerk/Pages/LobbyRegForm.aspx> or call 352-374-3605.

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Alachua County Equal Opportunity Office at (352)374-5275 at least 2 business days prior to the meeting. TTY users please call 711 (Florida Relay Service).

Free parking is available for citizens attending this meeting. Please go to the Alachua County Manager's Office, located on the 2nd floor of the County Administration Building, for more information.

- A. Invocation - Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of, a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.**
- B. Pledge of Allegiance**
- C. Call to Order**
- D. Approval of Consent Agenda**
- E. Approval of Regular Agenda**
- F. Announcements / Legislative Update**
- G. Recognitions**
- H. Advisory Board Items**
1. [21-0177](#) Appointment of One Citizen at Large Member to Recreation and Open Space Advisory Committee
Fiscal Consideration: N /A
Recommended Action: Appoint One Citizen at Large Member to Recreation and Open Space Advisory Committee, with a Term Ending September 30, 2025. Bill Burger serves as the current Citizen at Large member (in good standing having served one-term).
[Resolution 21-14.pdf](#)
[Attendance.pdf](#)
[TallySheet.pdf](#)
[Burger_William.pdf](#)
[Cassidy_Vidya.pdf](#)
[Cassidy_Vidya_Resume.pdf](#)
[Hill_Michael.pdf](#)
[Hill_Michael_Resume.pdf](#)
[Potts_Christopher.pdf](#)
[Wood_Seth.pdf](#)
[Wood_Seth_Resume.pdf](#)
 2. [21-0463](#) Appointment of citizen for vacancy on the Alachua County Historical Commission
Fiscal Consideration: NA
Recommended Action: Appoint one citizen to the At Large Position, with a partial term ending September 30, 2022.

[Chris Eastman ACHC application.pdf](#)
[Mike Hill ACHC application.pdf](#)
[Matt Mitchell ACHC application.pdf](#)
[Historical Commission Resolution 19-32 accessible.pdf](#)
[09-062 Historic Comm Resolution accessible.pdf](#)
[Resolution 11-041 accessible.pdf](#)
[Tallysheet ACHC June 2021.pdf](#)

- I. **Public Comments - 12:00 PM - All members of the public wishing to speak during the “Public Comment” portions of the agenda will be limited to three (3) minutes to make their request or presentation.**
- J. **Commission Response to Public Comment**
- K. **Items Pulled From Consent**
- L. **Presentations**
3. [21-0446](#) Request Authorization to Advertise a Public Hearing on Proposed Amendments to the Human Rights Ordinance, Chapter 111 of County Code.
- Fiscal Consideration:* Costs for advertising will come from the Equal Opportunity Office’s budget; there is sufficient budget for this expense.
001.18.1811.513.xx.xx)
- Recommended Action:* Authorize advertisement and scheduling of a public hearing on proposed amendments to the Human Rights Ordinance, Chapter 111 of County Code.
- [Amendment Human Rights Ord AGENDA.pdf](#)
4. [21-0500](#) Fellowship Baptist Church Acquisition-Whether to Exercise of Option to purchase
- Fiscal Consideration:* The Purchase Price of the property and improvements is \$3,300,000.00.
- The estimated cost of repairs or renovations to the property that are either required by code, present a potential safety concern, or would represent a potentially greater maintenance cost if left uncorrected is \$432,100.00. The estimated cost of repairs or renovations that may not prevent occupancy by the County if deferred, but would likely be required in the near future is \$94,500.00. Minor repairs and soft costs such as design fees, permits, etc. are not included in these estimates.
- These estimates do not include the cost of any renovations or conversions triggered by the change in use of the property from a church to County use and offices, nor specific requirements of the end users/occupants of the buildings.

If Board decides to move forward with purchase and estimated repairs, funding would come from General Fund Appropriated Reserves account: 001.04.0440.590.99.20. There is currently \$4,790,264 in reserves with purchase, repairs and operational cost of \$3,950,878 leaving only \$839,386 in General Fund Appropriated Reserves.

Budgeted Reserve for Contingency

A. Reserve for contingency requests in the General Fund, MSTU Law Enforcement and MSBU Fire Funds must be approved by the Board of County Commissioners. The Board will use the procedures and evaluation criteria set forth in this, and other policies. Such requests will be evaluated as to the:

- I. Urgency of the request
- II. Scope of services to be provided
- III. Short and long-term fiscal impact of the request
- IV. Potential for alternative methods of funding or providing the service(s)
- V. Review for duplication of service(s) with other agencies
- VI. Review of efforts to secure non-County funding
- VII. Discussion of why funding was not sought during the normal budget cycle
- VIII. Review of the impact of not funding or delaying funding to the next fiscal year.

001.04.0490.519.62.00 \$3,300,000
 001.04.0490.519.63.98 \$526,600
 001.04.0490.519.31.00 \$104,100 (Already included in the amended budget from board meeting March 2, 2021)

Operating Budget for 4 Months
 001.29.2900.564.34.00 \$9,636
 001.29.2900.564.52.00 \$9,908
 001.29.2900.564.12.10 \$33,341 (2 new FTE's)
 001.29.2900.564.46.00 \$58,028
 001.29.2900.564.43.00 \$13,365
 Total \$124,278

Operating Budget for FY22 fiscal year \$376,598

Recommended Action: That the Board approve a motion to NOT exercise its option to purchase the Fellowship Baptist Church property.

[MAP 210224 Fellowship Baptist Church.pdf](#)
[APPRAISAL-210426-Santangini .pdf](#)
[APPRAISAL-210510-FPC Consultants.pdf](#)
[FINAL INSPECTION-210520 Fellowship Baptist Church_reduced.pdf](#)
[SURVEY 210312 - Boundary & Topo Combined.pdf](#)
[Option Contract 210317-Final- Signed .pdf](#)
[USE LETTER-Partnership for strong Families.pdf](#)
[USE LETTER 210409-Peaceful Paths.pdf](#)
[USE LETTER 210519-Meridian Behavioral Healthcare.pdf](#)
[USE PROPOSAL-AC Health Dept.pdf](#)
[FY21 Reserves and Adjustments.pdf](#)
[Journal 2021-2491 Northwest Service Center.pdf](#)
[RESO 210527 Exercise of Option.pdf](#)
[SECOND AMEND 210525.pdf](#)
[NOTICE OF EXERCISE OF OPTION 210525.pdf](#)

M. Action Items

N. Public Hearing

5. [21-0477](#) ZOM-02-21: Minor amendment to the Oakmont Planned Development

Fiscal Consideration: n/a

Recommended Action: Staff recommends that the Board of County Commissioners approve ZOM-02-21 with the conditions and bases as shown in the staff report.

[Application.pdf](#)
[Zoning Master Plan.pdf](#)
[Staff Report.pdf](#)
[Resolution.pdf](#)
[Revised Zoning Master Plan notes.pdf](#)

6. [21-0508](#) Second Public Hearing to Consider an Ordinance Extending by Six Months a Moratorium established by Ordinance 2020-26 on new development or structures in the Rural Commercial Agriculture Future Land Use designated areas.

Fiscal Consideration: There are advertisement costs for the hearing which there is sufficient budget to cover these costs in account: 008.65.6500.554.49.04.

Recommended Action: Adopt the ordinance extending the moratorium by six months on new preliminary development plan approval and certain other development permits or approvals in the Rural Commercial Agriculture Future Land Use designated areas.

[BOCC 10-13-20 \(ADA\).pdf](#)
[Moratorium Ext Ordinance Rural Commercial Ag.pdf](#)

O. Public Comment- Public comment will be accepted at the conclusion of Board.business.

P. Reports and Comments

County Attorney Report**County Manager Report****Q. Board Reports and Commission Comments****R. Adjournment****NOTE: This meeting will NOT reconvene at 5:01 PM****S. CONSENT ITEMS****Community Support Services****7. [21-0409](#) Foster Grandparent Year 2 Carryforward**

Fiscal Consideration: 019.29.2956.331.6900
019.29.2956.564.52.00
Project #2212902 Federal Revenue
Carryforward Amount-\$85,500

Recommended Action: Approve resolution and budget amendment for the unanticipated revenue for the Foster Grandparent program.

[2021-2022 NGA Carryforward Funds Year2 to Year3.pdf](#)
[FGP Resolution Carryforward.pdf](#)
[Journal_2021-2446_FGP_Grant_Yr2_Carryforward.pdf](#)

County Attorney's Office**8. [21-0502](#) Authorization to Advertise Ordinance Amending County Code to Establish a Vessel Exclusion Zone in Melrose Bay at Melrose Park**

Fiscal Consideration: The cost to advertise the ordinance is approximately \$215, which will be paid from the County Attorney's budget,
001.03.0300.514.49.04.

Recommended Action: Approve authorization to advertise

[Melrose Bay Ordinance.pdf](#)

County Manager's Office**9. [21-0481](#) Appointment of David Sutton to Alternate Member Vacancy on Arts Council of Alachua County, with a term ending Sept. 30, 2022**

Recommended Action: Appoint David Sutton to Alternate Member Vacancy on Arts Council of Alachua County, with a term ending Sept. 30, 2022.

[18-07 ACAC Ordinance.pdf](#)
[18-17 ACAC Resolution.pdf](#)
[Attendance.pdf](#)
[D. Sutton.pdf](#)

Facilities Management

10. [21-0462](#) Lease Agreement - FDOH Wilson Building
Recommended Action: Approve and execute Lease Agreement Between Alachua County and State of Florida Department of Health for the Wilson Building Located at 14 NE 1st Street, Gainesville Beginning May 26, 2021 and Continuing Through June 30, 2023.
[Lease Agmt.pdf](#)
11. [21-0489](#) Request to Move Funding Within the Camp Cuscowilla Project to Fund a Rock Wall Structure Subproject
Fiscal Consideration: No new funds are being requested. Shifting existing, approved budget within project 8204102 Cuscowilla (Camp McConnell) Renovations; funded from Wild Spaces Public Places- Parks allocation; 021.41.4100.572.46.00 and 63.98
Recommended Action: Approve Budget Amendment 2021-2499
[BA2021-2499 capital funding to Rock Wall.pdf](#)
[Challenge Design Innovations PO 2021-1759.pdf](#)
[RE_Rock wall.pdf](#)

Growth Management

12. [21-0152](#) First Amendment to Agreement with Online Solutions, LLC
Fiscal Consideration: Funding for Citizenserve is budgeted within the 410 funds. Sufficient funds are available in account 410.65.6511.46.00.
Recommended Action: Approve the First Amendment to Agreement with Online Solutions, LLC and authorize the Chair's signature
[#11130 First Amendment to Agreement with Citizenserve ATF by CAO.pdf](#)
[Original Citizenserve Agreement.pdf](#)

Human Resources

13. [21-0497](#) FY 2020 - 2021 Revisions to the Non-Bargaining Pay Plan
Fiscal Consideration: Funding specifics will be outlined in the budget amendment for transitioning CareerSource to Alachua County books and records.
Recommended Action: Approve the revisions to the Fiscal Year 2020-2021 Non-Bargaining Pay Plan.
[NBR FY21 Pay Plan DRAFT go to Board 060821.pdf](#)
14. [21-0499](#) FY 2020 - 2021 Revisions to the Bargaining (LIUNA) Pay Plan
Fiscal Consideration: Funds exist in the FY2020-2021 Departmental Budgets.
Recommended Action: Approve the revisions to the Fiscal Year 2020-2021 Bargaining Pay Plan.
[BAR FY21 Pay Plan DRAFT for 060821 Board Meeting.pdf](#)

15. [21-0512](#) Confirm new EPD Director
Fiscal Consideration: Compensation is \$103,606.20
Recommended Action: Confirm Stephen Hofstetter as the permanent EPD Director, with a start date of June 8, 2021
[EP 4.2 Types and Status of Employment.pdf](#)
[HofstetterResume 2021.pdf](#)

Information and Telecommunications Services

16. [21-0464](#) FY2021 Computer Replacement Fund Budget Amendment Greater Than \$50,000
Fiscal Consideration: Funds are currently available within the Computer Replacement Fund.

From: 500.04.0440.590.99.20 -\$158,000
To: 500.04.0450.513.64.00 \$158,000
Recommended Action: Approve the Computer Replacement Fund Budget Amendment that will transfer \$158,000 from the reserve category to the capital category.
[Journal Entry 2021-2416.pdf](#)

Parks and Open Spaces

17. [21-0494](#) Request Approval of Grant Award Agreement with Children's Trust for Summer Camp Programming at Cuscowilla
Fiscal Consideration: \$76,322 grant award from Children's Trust of Alachua County into the General Fund (001.41.4126.337.7010). Related personal services and operating costs are budgeted in 001.41.4126.572.12.10 and 001.41.4126.572.52.00, project 6204104: Operations.
Recommended Action: Approve the Grant Award Agreement with Children's Trust for Summer Camp Programming at Cuscowilla and authorize the Chair to sign. Approve the attached resolution for receipt of unanticipated revenues and authorize the Chair to sign. Approve the corresponding budget amendment to recognize the unanticipated revenues and authorize the additional expenditures.
[Resolution for CTAC grant.pdf](#)
[Budget Amendment 2021-2606.pdf](#)
[12016-Alachua County Board of Commissioners Contract.pdf](#)
18. [21-0516](#) Request Public Purpose Declaration for Cuscowilla Day Camp Meals
Fiscal Consideration: Not to Exceed \$10,000

Fund: General Fund 001.41.4126.572.52.10; Project 6204104: Operations
Or Wild Spaces Public Places 021.41.4126.572.52.10; Project 6204104: Operations

Recommended Action: Declare a Public Purpose for Cuscowilla Day Camp Meals
[Public Purpose Policy FY22.pdf](#)

Procurement

19. [21-0434](#) First Amendment to Contract #11782 with Eola Power, LLC for Annual Uninterrupted Power Supply (UPS) Maintenance

Fiscal Consideration: There is sufficient funds to cover the increase in the Preventative Maintenance for \$4,500 and battery replacement of \$23,460.30 for these (4) UPS units in account 001.19.1912.529.46.80

Recommended Action: Approve and execute the contract amendment to add preventative maintenance service for the County's uninterrupted power supply units and the batteries to these units at the Combined Communications Center (CCC).

[#11782 EOLA Power 1st Amendment to UPS Maintenance ATF.pdf](#)
[#11782 Eola Uninterrupted Power Supply Maintenance.pdf](#)

20. [21-0451](#) Purchase Order 2021-1689, to Ring Power Corp. - St Augustine, in the amount of \$457,487.00, for the replacement of WM104, one (1) Caterpillar 966M XE Wheel Loader, for Public Works, Fleet Management.

Fiscal Consideration: Funding was added during the mid-year adjustment to cover the replacement. Funding is in the Solid Waste Fund, Account 400.76.7630.534.64.00.

Recommended Action: Approve the issuance of Purchase Order 2021-1689, to Ring Power Corp. - St Augustine, in the amount of \$457,487.00, for the replacement of WM104, one (1) Caterpillar 966M XE Wheel Loader, for Public Works, Fleet Management. Prices, terms and conditions are per Florida Sheriffs Association, Florida Association of Counties & Florida Fire Chiefs Association, Contract #FSA 20 - EQU 18.0, Specification #33.

[FSA20-EQU18.0 Heavy Equipment FSA Terms Conditions.pdf](#)
[Pricing and Build Documents FSA20EQU18.pdf](#)

Public Works

21. [21-0418](#) A Sidewalk Easement Across a Portion of Tax Parcel Number 07240-056-000 Located at 5465 SW 34th Street

Fiscal Consideration: There could be recording fees associated with this easement

accounted for and budgeted in account 149.79.7910.541.49.00

Recommended Action: That the Board adopt the resolution authorizing the acceptance of the sidewalk easement and execute the easement.

[EASE 210426 EXECUTED EASEMENT2 WITH EXHIBITS.pdf](#)
[RESO 210426 RESOLUTION LOT 2.pdf](#)
[MAP 210511 VA sidewalk easement 2 SW 34th St.pdf](#)

- 22. [21-0419](#)** A Sidewalk Easement Across a Portion of Tax Parcel Number 07240-055-000 Located at 5469 SW 34th Street

Fiscal Consideration: There could be recording fees associated with this easement accounted for and budgeted in account number 149.79.7910.541.49.00

Recommended Action: That the Board adopt the resolution authorizing the acceptance of the sidewalk easement and execute the easement.

[EASE 210426 EXECUTED EASEMENT1 WITH EXHIBITS2.pdf](#)
[RESO 210426 RESOLUTION LOT 1.pdf](#)
[MAP 210511 VA sidewalk easement 1, SW 34th St.pdf](#)

- 23. [21-0465](#)** A Utility Easement Across a Portion of Tax Parcel Numbers 17645-002-000 and 17650-000-000 owned by Alachua County

Fiscal Consideration: There could be recording fees associated with this easement accounted for and budgeted in account 149.79.7910.541.49.00

Recommended Action: That the Board adopt the resolution authorizing the granting of the public utility easement and execute the easement

[EASE 210517 EASEMENT WITH EXHIBIT.pdf](#)
[RESO 210517 RESOLUTION WITH EXHIBIT.pdf](#)
[MAP 210317 Clay Electric Utility Easement.pdf](#)

- 24. [21-0511](#)** IFAS Lease Extension with Fletcher's Center West, LLC

Fiscal Consideration: Monthly rent for the space, including taxes, CAM and water, is \$2,575.00. There is sufficient budget to cover this in account: 001.29.2920.537.44.00.

Recommended Action: Approve the First Amendment to the Commercial Lease Agreement; authorize the Chairman to execute the Amendment; and authorize the County Manager (or her designee) to exercise the additional one month options, if necessary.

[20210608 BoCC 21-0511 First Amendment to lease agreement with Fletcher West, LLCATF by CAO.pdf](#)
[MAP 200609 IFAS commercial lease.pdf](#)
[LEASE 200611-Fully Signed.pdf](#)

Sustainability

- 25. [21-0404](#)** Small Producer Agriculture Capital Support Pilot Program

Fiscal Consideration: There is sufficient budget in the Economic Development Division in

account 001.17.1770.552.82.53 for FY21. For pilot grant in FY21, \$10,000 will be used to award up to two \$5,000 grants.

There is no budget in FY22 to continue this program.

Recommended Action: Approve pilot grant program and direct staff to solicit applications for up to \$10,000 in available funding (\$5,000 Maximum Award per application)

[FY21 SMAACA 05-26-21 3PM.pdf](#)

T. Notation for Record

26. [21-0466](#) “FOR INFORMATION ONLY”, for inclusion into the Board’s minutes, Signed Emergency Certification Form and Purchase Order 2021-1777, to Underground Pipeline Rehabilitation Inc., in the amount of \$80,400.00, for the replacement of 85’ section of gravity feed sewer line with a new 8” IPS SDR17 HDPE sewer line at the Alachua County Jail for Public Works.

Fiscal Consideration: There is sufficient budget in account 001.19.1912.529.46.00, General Fund.

Recommended Action: Accept this report of the emergency purchase and include the signed Emergency Certification Form and a copy of the emergency purchase order in the Board’s minutes.

[EM PO Signed by Chair ECF Underground Pipeline Rehabilitation.pdf](#)
[ECF Approved by Larry 21.1777 for Underground Pipeline Rehabil.pdf](#)
[Quote, UPR for Jail Underground Pipeline, EM.pdf](#)
[COI Underground Pipeline Rehabilitation.pdf](#)

27. [21-0476](#) Minutes of the Alachua County Historical Commission, February - April 2021

Fiscal Consideration: NA

Recommended Action: Accept the minutes from the County Historical Commission

[ACHC Minutes Feb. 2021.pdf](#)
[FINAL Support Letter ABPP grant Micanopy.pdf](#)
[ACHC Workshop Minutes March 2021.pdf](#)
[ACHC Workshop Minutes April 2021.pdf](#)
[Battle of Micanopy_C Monaco.pdf](#)
[UF Project Info only BMEC Scope of Work and Schedule.pdf](#)

28. [21-0485](#) Rural Concerns Advisory Board Minutes of April 20, 2021

Fiscal Consideration: N/A

Recommended Action: No Action necessary. For Informational purposes only.

[RC Meeting Minutes 4-20-2021Approved 5-18-21.doc](#)

29. [21-0495](#) Report: Procurement Contracts Approved by County Manager and

Staff April 2021

Fiscal Consideration: N/A

Recommended Action: Accept the report and include a copy of the documents in the minutes of the Board of County Commissioners

[Report: Procurement Contracts April 2021.pdf](#)

U. Notice of Upcoming Meetings

30. [21-0482](#) Notice of Upcoming Meetings

Fiscal Consideration: N/A

Recommended Action: N/A. For informational purposes only.

[Notice_of_Upcoming_Meetings.pdf](#)