



Alachua County, FL

Board of County Commissioners

Robert Hutchinson, Chair
Mike Byerly, Vice Chair
Charles S. Chestnut IV
Ken Cornell
Marihelen Wheeler

Administration
Michele Lieberman
County Manager

Meeting Agenda - Final

Tuesday, March 10, 2020

11:30 AM

Approval of items on the Consent Agenda are generally considered to be routine matters and the motion to adopt the Agenda approves all items on the Consent Agenda and is the first action taken by the Board at the beginning of the meeting. There will be no discussion on these items unless requested. Anyone wishing to speak to an item on the Consent Agenda may come forward and request the item be moved to the Regular Agenda prior to the approval of the agenda.

The Board of County Commissioners Regular Meeting offers an opportunity for public comment at 12:00 PM, 5:30 PM, prior to the final vote for each item, and at the end of the morning and evening meeting.

All persons are advised that, if they decide to contest any decision made at any of these meetings, they will need a record of the proceedings and, for such purpose they may need to ensure that verbatim record of the proceedings is made which record includes the testimony and evidence upon which the appeal is to be based. (Section 286.0105 Florida Statutes)

Pursuant to Ordinance 2014-11, Lobbyists are required to register for each employer on whose behalf he/she lobbies before the Board of County Commissioners prior to lobbying for that employer. For more information, visit <http://alachuacounty.us/Depts/Clerk/Pages/LobbyRegForm.aspx> or call 352-374-3605.

If you have a disability and need an accommodation in order to participate in this meeting, please contact the Alachua County Equal Opportunity Office at (352)374-5275 at least 2 business days prior to the meeting. TTY users please call 711 (Florida Relay Service).

Free parking is available for citizens attending this meeting. Please go to the Alachua County Manager's Office, located on the 2nd floor of the County Administration Building, for more information.

- A. Invocation - Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of, a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.**
- B. Pledge of Allegiance**
- C. Call to Order**
- D. Approval of Regular and Consent Agendas - A motion to approve the Consent Agenda is a motion to approve all recommended actions. All matters on the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion unless desired by a Commissioner. The consent agenda can be found under Section X.**
- E. Announcements / Legislative Update**
- F. Recognitions**
- 1. [20-0186](#)** Approval of a Proclamation Declaring April 1st, 2020 as “Census Day” in Alachua County, FL
Fiscal Consideration: N/A
Recommended Action: Proclaim April 1st, 2020 as “Census Day” in Alachua County, FL
[Census Day 2020.pdf](#)
 - 2. [20-0216](#)** Approval of a Proclamation Declaring March 16th through 20th, 2020 as Government Finance Professionals Week
Fiscal Consideration: N/A
Recommended Action: Proclaim March 16th through 20th, 2020 as Government Finance Professionals Week in Alachua County, FL
[Proclamation Government Finance Professionals.pdf](#)
- G. Advisory Board Items**
- 3. [19-0814](#)** Brief History Reading by the Alachua County Historical Commission on the Second Seminole War in Alachua County
Fiscal Consideration: NA
Recommended Action: Hear the History Reading
[2nd Seminole War.pdf](#)
- H. Public Comments - 12:00 PM - All members of the public wishing to speak during the “Public Comment” portions of the agenda will be limited to three (3) minutes to make their request or presentation.**
-

I. Commission Response to Public Comment**J. Items Pulled From Consent****K. Presentations**

4. [20-0154](#) Eco-Industrial Park Strategic Marketing Plan, Branding and Naming

Fiscal Consideration: None at this time.

Recommended Action: Hear presentation.

[AC Eco-Industrial Park - Resident Survey Findings.pdf](#)

[AC-EIP Strategic Marketing Plan and Branding-BOCC-2-25-2020.pdf](#)

L. Action Items

5. [19-0389](#) Request Approval of Alachua County Agriculture & Equestrian Center Rules; Accept the list of Agriculture and Equestrian Events Defined; and Approve the proposed Fee Schedule and Reservation Procedures (Checklist)

Fiscal Consideration: N/A

Recommended Action: Approve and adopt: (i) two sets of rules, one for agricultural/equestrian events and the other for non-agricultural/equestrian events, and authorize the County Manager, or designee, to update/amend rules on an as needed basis; (ii) the Pre-Approved Animal Acts list and authorize said acts at the Agriculture & Equestrian Center without additional Board approval; (iii) prohibition of circuses and non-human primate acts at the Agriculture & Equestrian Center; (iv) revisions to the fee schedule; and (v) the Facility Reservation Procedures.

[Pre-Approved Animal Acts](#)

[Regular FS Clean 2-25-ADA_.docx](#)

[Eq Event Rules](#)

[Non Eq Event Rules](#)

[Facility Reservation Procedures - \(i\) Equestrian Events and \(ii\) Non-Equestrian Events.xlsx](#)

[Regular FS Strike 3-10-ADA_.pdf](#)

6. [20-0152](#) NW 63rd Street Connection and NW 39th Ave Safety Study

Fiscal Consideration: None

Recommended Action: None

[BOCC 200122 NW 63rd St Connection - NW 39th Ave Safety Study.pptx](#)

[RPT 200212 NW 39th Ave Study from NW 69th Street to NW 63rd Street FINAL signed.pdf](#)

7. [20-0194](#) Consolidation of Deferred Compensation Record-keepers

Fiscal Consideration: Participants will collectively save over \$145,000 per year in fees

Recommended Action: Approve consolidation of Deferred Compensation plan to one contract

holder, ICMA

[Draft of Deferred Comp Comm meeting 101420 minutes and proposed fund lineup.pdf](#)
[BREAKDOWN BETWEEN ICMA AND NATIONWIDE.xlsx](#)
[Alachua County 457 and 401\(a\) Plan Recordkeeper Fee Analysis.pdf](#)
[457 & 401A Plan Recordkeeper RFP scoring.pdf](#)
[RFP.pdf](#)
[Technical Responses to RFP.pdf](#)
[Fund Menu Review.pdf](#)
[Letter from Nationwide Concerning rate of return on fixed account.pdf](#)
[INTERNATIONAL CITY MANAGEMENT ASSOCIATION 1983.pdf](#)
[Resolution 93-090 adding Nationwide \(ADA\).pdf](#)

M. Public Hearing

8. [20-0199](#) Whistle-blower Ordinance-Public Hearing

Fiscal Consideration: None.

Recommended Action: Approve ordinance amending Chapter 23 of the County Code which establishes Article III, creating an administrative procedure to handle whistle-blower complaints and authorize the Chair to sign.

[Proposed Whistle-blower Ordinance ADA.pdf](#)

9. [20-0193](#) Request to Advertise: A County-Initiated Large Scale land use amendment from Preservation to Rural Agriculture

Fiscal Consideration: Approximately \$3,000 for required advertising and staff time. Available under existing budget.

Recommended Action: Staff recommends that the BoCC approve the request to advertise and direct staff to pursue the land use changes

[Request to Advertise Powerpoint.pdf](#)

10. [20-0200](#) Deferred Compensation Ordinance Amendment-Public Hearing

Fiscal Consideration: None

Recommended Action: Approve the ordinance amending Section 23 of the Alachua County Code Relating to the Deferred Compensation Committee which removes the County Attorney from the Committee and adds the Library Director to the Committee, and authorize the Chair to sign.

[Deferred Comp Amendment Ordinance.pdf](#)

11. [20-0201](#) Trespassing Ordinance-Public Hearing

Fiscal Consideration: None.

Recommended Action: Approve the proposed ordinance providing policies and procedures regarding trespass into County facilities and properties; authorize the Chair to sign.

- [Trespass Cover Memo.pdf](#)
- [Trespass Ordinance.pdf](#)
- [Trespass Policy.pdf](#)
- [Trespass Order and Building Rules.pdf](#)

N. Public Comment

O. Reports and Comments

County Attorney Comment

County Manager Comment

Board Reports and Commission Comment

NOTE: This meeting will reconvene at 5:01 PM

P. Recognitions

Q. Public Comments - 5:30 PM

R. Commission Response to Public Comment

S. Public Hearing

- 12. [20-0207](#)** Amendments to Unified Land Development Code related to Open Space and Development Application Review Requirements

Fiscal Consideration: NA

Recommended Action: Adopt Ordinance 20-XX as proposed

- [03102020 Open Space ULDC Presentation.pptx](#)
- [03102020 Open Space ULDC Presentation.pdf](#)
- [Complete ULDC Ordinance.pdf](#)

T. Action Items

U. Public Comment

V. Commission Comment

W. Adjournment

X. CONSENT ITEMS

Community Support Services

- 13. [20-0109](#)** Alachua County SHIP Local Housing Assistance Plan SFY 2020-2023

Fiscal Consideration: None

Recommended Action: Adopt Resolution approving SHIP Local Housing Assistance Plan SFY 2020-2023 and authorizing submission of same to the Florida Housing Finance Corporation.

[Alachua County SFY 2020-2023 LHAP.pdf](#)

14. [20-0129](#) First Amendment to the SHIP New Housing Construction Agreement between Alachua County and Gainesville Housing Development and Management Corporation to develop affordable housing units

Fiscal Consideration: None, only a change in contract termination dates

Recommended Action: Approve the First Amendment to the SHIP New Housing Construction Agreement between Alachua County and Gainesville Housing Development and Management Corporation

[First Amendment to AGREEMENT BETWEEN GHDMC AND ALACHUA COUNTY GHDMC SHIP extension ck.pdf](#)
[#11259 Gainesville Housing Development and Management Corporation Agreeem](#)

County Attorney's Office

15. [20-0202](#) Emergency Management Director Amendment Ordinance-Authorization to Advertise

Fiscal Consideration: None.

Recommended Action: Approve authorization to advertise a public hearing to consider an ordinance amending Section 27.10.01 of the County Code regarding the organizational structure of the Emergency Management Director.

[Emergency Management Director Ordinance Amendment.pdf](#)

County Manager's Office

16. [20-0163](#) Request Consideration to Waive the Indoor Arena Rental Fees for Horse Protection Association of Florida (HPAF) at the Alachua County Agriculture & Equestrian Center - May 16, 2020

Fiscal Consideration: \$600 County Sponsorship. Currently the General Fund will need to subsidize operations until renovations are complete and the programs increase next year. This waiver will be additional resources needed from the General Fund.

Recommended Action: Approve *Horse Protection Association of Florida's (HPAF)* application for County Sponsorship for waiver for the Indoor Arena Rental Fees at the Alachua County Agriculture & Equestrian Center on May 16, 2020.

[Alachua County Commission Horse Protection Association of FL request for May 2020.docx](#)

[Horse Protection Assoc FL Insurance 7-18-19 to 7-18-20.pdf](#)
[HPAF IRS Letter of Determination .pdf](#)

Court Services

17. [20-0119](#) Unanticipated Revenue for FY19 Bureau of Justice Assistance Byrne Justice Assistance Grant Program

Fiscal Consideration: 056.36.3620.337.2011

Recommended Action: Accept FY19 Bureau of Justice Assistance Byrne Justice Assistance Grant.

[MOU between ACSO COG and AC for use of Grant Funds ATF by CAO.pdf](#)
[Application for FY 2019 Byrne JAG Grant Program AC Court Services.docx](#)
[AC CS Budget and Budget Narrative FY 2019 Byrne JAG.docx](#)
[JAGLocal19.pdf](#)
[NEPA Catagorical Exclusion Checklist ATF by CAO.pdf](#)
[JAG Byrne Journal.pdf](#)
[2020 Byrne JAG Resolution .docx](#)

Environmental Protection

18. [20-0174](#) Proposed creation of a Limited Term Appointment position in the Environmental Protection Department

Fiscal Consideration: The salary range for an Environmental Specialist is \$18,5136 - \$27,8603 hourly, or \$38,508.29 - \$57,949.42 annually.

This position will be funded from account 401.55.5541.537

Recommended Action: Approve and authorize the creation of a full-time Limited Term Appointment position of Environmental Specialist, beginning February 1, 2020 and ending January 7, 2021, and waive the requirement in County Policy No.4-2 of active duty military leave of more than 12 months.

[AC policy 4-2.pdf](#)

Growth Management

19. [19-0755](#) Rural Concerns Advisory Committee Appointment to fill one position

Fiscal Consideration: N/A

Recommended Action: Appoint DeWayne Baines to the Rural Concerns Advisory Committee in the membership category of Active in Agriculture and/or Silviculture to complete a partial term ending September 30, 2020, and the full three-year term ending September 30, 2023.

[RCAC DeWayne Baynes.pdf](#)
[RCAC Dewayne Baynes Resume.docx](#)
[RCAC Res 19-66.pdf](#)

20. [20-0183](#) Final Plat for Wimberley Subdivision

Fiscal Consideration: N/A

Recommended Action: Approve the proposed plat for Wimberley subdivision based on the recommendation by the Development Review Committee and a

finding of consistency with Florida Statutes, the Alachua County Comprehensive Plan, and the Alachua County Unified Land Development Code.

[Wimberley Plat.pdf](#)

[Wimberley_Final_BoCC_Staff_Report.pdf](#)

[C2.0_Master_Development_Plan.pdf](#)

[Adjacent_Open_Space_Wimberley.pdf](#)

Human Resources

21. [20-0181](#) Non-Bargaining & Supervisor of Elections Pay Plan changes

Fiscal Consideration: Funds exist in the FY2019-2020 Departmental Budgets

Recommended Action: Approve the revisions to the Fiscal Year 2019-2020 Non-Bargaining Pay Plan.

Approve the revisions to the Fiscal Year 2019-2020 Supervisor of Elections ELN Pay Plan

[NBR_DRAFT_FY20_Pay_Plan_021820_FOR_BOARD_MEETING_ON_031020.pdf](#)

[ELN_PAY_PLAN_FY20_021820_DRAFT_go_to_Board_031020.pdf](#)

22. [20-0212](#) Evaluations for County Manager and County Attorney for FY '19

Fiscal Consideration: N/A

Recommended Action: Approve the evaluations

[M.Lieberman_evaluations_Fy19.pdf](#)

[S.Torres_evaluations_Fy19.pdf](#)

[Memo_for_Administrating_Officials_eval_agenda_item_FY19.doc](#)

[Policy_-_Annual_Review_of_Administrating_Officials_\(ADA\).pdf](#)

Procurement

23. [20-0103](#) Change Order #1 to Purchase Order 2020-00000646, to ImageStoreHouse, in the amount of \$240,000 for the scanning services to convert paper to digital and storage

Fiscal Consideration: Available budget \$241,192.16, account 410.65.6510.524.49.00, Codes Enforcement Fund.

Recommended Action: Approve the issuance of Change Order #1 to Purchase Order 2020-00000646, to ImageStoreHouse, in the amount of \$240,000 for the scanning services to convert paper to digital and storage. The revised Purchase Order total is \$255,000.

Pricing per CNT Clay County Bid 2019/2020-1 DOCUMENT SCANNING SERVICES in accordance with prices, conditions, and specifications.

[CONTRACT 2019-2020 -82 Clay County Document Scanning Services.pdf](#)
[BID Award Notice 2019-2020-1 Clay County Document Scanning Service.pdf](#)
[BID 2019-2020-1 Clay County Document Scanning Services 12-2-19.pdf](#)
[ORIGINAL PROPOSAL ImageStoreHouse.pdf](#)
[FY19 CO - BCC 8.13.19 Approved for ImageStoreHouse Agenda Item Summary](#)
[QUOTE ImageStorehouse estimated.docx](#)
[OLD - SUBMITTAL ImageStoreHouse.pdf](#)
[OLD - Clay County Contract Renewal 2019_ 01.pdf](#)
[OLD - Contract 1516-52.pdf](#)
[OLD - BID 1516-3 award notice.pdf](#)
[OLD - CLAY COUNTY 2018 CONTRACT.pdf](#)

- 24. [20-0104](#)** Purchase Order 2020-00001494, to Alan Jay Chevrolet Cadillac, Inc., in the amount of \$90,504.00, for the purchase of three (3) 2020 Chevy Express 15 Passenger 3500 155" WB

Fiscal Consideration: Sufficient budget available in account 506.04.0460.513.64.00, Vehicle Replacement Fund for the replacement.

Recommended Action: Approve the issuance of Purchase Order 2020-00001494, to Alan Jay Chevrolet Cadillac Inc., in the amount of \$90,504.00, for the purchase of three (3) 2020 Chevy Express 15 Passenger 3500 155" WB. Pricing per Sourcewell (formerly NJPA National Joint Powers Alliance) Bid # 2020-120716-NAF.

[QUOTE PO 2020-1494 \(3\) 2020 Chevy Express Passenger 3500-Replace CT007 \(2\).pdf](#)
[Comment and Review-Cars and Trucks 120716 \(1\).pdf](#)
[Combined Ads-120716 Cars and Trucks \(2\).pdf](#)
[Acceptance and Award-National Auto Fleet-120716 \(3\).pdf](#)
[RFP and Addendum-120716 Cars and Trucks \(1\).pdf](#)
[Proposal Opening Witness Page-RFP 120716-Cars and Trucks \(1\).pdf](#)
[Pricing Sourcewell 120716-NAF.pdf](#)
[National Auto Fleet Contract 120716 \(1\).pdf](#)
[Form G-Cars and Trucks 120716 \(1\).pdf](#)

- 25. [20-0168](#)** Purchase Order 2020-1447 and Budget Amendment, to Howard Technology Solutions, in the amount of \$159,693.12, for the purchase and installment of Phase II of the Audio/Video System Upgrade

Fiscal Consideration: Budget amendment to move \$131,508 in General Fund (001.54.5430.525.52.00) and \$28,190 in the Hazard Analysis award (193.54.5430.525.52.00) from capital to operating. The total estimated purchase for this project is \$159,693.12. No project number will be utilized for this purchase.

Recommended Action: Approve issuance of Purchase Order 2020-00001447 and the Budget Amendment, to Howard Technology Solutions, in the amount of \$159,693.12, for the purchase and installment of the audio and video improvements at the Emergency Operations Center. Pricing per NASPO ValuePoint Contract #MNWNC-114 /

State Contract #43211500-WSCA-15-ACS.

[Howard Tech Solutions Quote JR8 990477.00.pdf](#)

[Budget Adjustment Journal 2020-1364 64.00 to 52.00.pdf](#)

[Amendment 2 to Contract MNWNC-114.pdf](#)

[Amendment 1 to Contract MNWNC-114.pdf](#)

[Contract MN WSCA-NASPO Master Agreement to Howard Tech.pdf](#)

26. [20-0206](#) Contract for Active Shooter Training for Alachua County
Fiscal Consideration: Three year term at an annual price of \$9,838. The total cost for three years will be \$29,514. Paid out of 001.18.1853.513.31.00.

Recommended Action: Approve Contract with mutual indemnification language.

[Addendum with ALICE ATF.pdf](#)

[ALICE Terms and Conditions - Confidential.pdf](#)

[ALICE Training Institute - Authorized Signers Letter - SIGNED.pdf](#)

[Alachua County Board of County Commissioners - Q-05399-20200218-1205 SIGI COI.pdf](#)

Public Works

27. [20-0125](#) SW 170th Street Sidewalk Budget Amendment
Fiscal Consideration: The budget amendment totals an additional \$12,446 for the project. The additional revenue and expenditures for the grant equals \$7,446 and an additional \$5,000 is being reallocated from the Bike/Ped Program, Kincaid Loop Trail project with the additional 5-cent local option gas tax.

Recommended Action: Adopt resolution recognizing additional budget for the grant and approve budget amendment 20-1233.

[Resolution for Additional SW 170th Sidewalk Funds.doc](#)

[SafeRoutesProjectArea.pdf](#)

[Supplemental Agreement 2 w FDOT.pdf](#)

[BA 20-1233.pdf](#)

28. [20-0148](#) Public Access Easement and Emergency Service Access Easement 88th Street Cottages

Fiscal Consideration: NA

Recommended Action: That the Board adopt the resolution authorizing the acceptance of the public access easement and emergency service access easement for 88th Street Cottages.

[EASE 200127 EXECUTED ESAE.pdf](#)

[EASE 200127 EXECUTED PAE.pdf](#)

[MAP 200206 88th Street Cottages Easement.pdf](#)

[RESO 200302 RESO WITH EXHIBITS.pdf](#)

29. [20-0150](#) Partial Release of an Easement from Gainesville Regional Utilities Over a Portion of the Kanapaha Wastewater Treatment Plant located on Tax Parcel Number 06837-000-000

Fiscal Consideration: NA

Recommended Action: Adopt the resolution authorizing the partial release of the ingress-egress easement and authorizing the Chair to sign all documents necessary to effectuate the release.

[RELEASE 200116 RELEASE WITH EXHIBIT A.pdf](#)
[RESO 200210 RESOLUTION WITH EXHIBITS.pdf](#)
[MAP 200212 KWWTP.pdf](#)

30. [20-0157](#) Policy for Surplus Real Property and Designation of Surplus Real Property for Affordable Housing

Fiscal Consideration: The transfer of surplus County real property, not needed for County purposes, will return property to the tax role for Alachua County. This action has no additional fiscal impact.

Recommended Action: 1. Adopt Resolution establishing Administration Policy for the Conveyance of Surplus Real Property.
2. Adopt Resolution declaring certain properties as surplus and appropriate for use as affordable housing.

[RESO Policy-200211-with Ex A.pdf](#)
[RESO Surplus and Affordable Properties-200211-with Ex A abd B.pdf](#)
[Location Map-200211-6 Properties.pdf](#)
[Parcel 1-Evaluation and Map.pdf](#)
[Parcel 2-Evaluation and Map.pdf](#)
[Parcel 3-Evaluation and Map.pdf](#)
[Parcel 4-Evaluation and Map.pdf](#)
[Parcel 5-Evaluation and Map.pdf](#)
[Parcel 6-Evaluation and Map.pdf](#)

Y. Notation for Record

31. [20-0182](#) Wild Spaces Public Places Citizens Oversight Board - January 21, 2020 Minutes

Fiscal Consideration: N/A

Recommended Action: No action necessary. For informational purposes only.

[012120 Meeting Minutes.docx](#)

32. [20-0197](#) Rural Concerns Advisory Board Minutes of January 21, 2020

Fiscal Consideration: N/A

Recommended Action: No Action necessary, For Informational purposes only

[RC Minutes 01-21-20.doc](#)

Z. Notice of Upcoming Meetings

33. [20-0198](#) Notice of Upcoming Meetings - as of Mar. 10, 2020

Fiscal Consideration: N/A

Recommended Action: N/A

[Notice of Upcoming Meetings.pdf](#)