

Thursday, January 19, 2017 – 10:00 A.M.  
Grace Knight Conference Room  
County Administration Building  
12 Southeast First Street  
Gainesville, Florida

The Alachua County Board of County Commissioners met in special session.

Chair Cornell called the meeting to order at 10:01 a.m.

**PRESENT:** Chair Ken Cornell, Vice-Chair Lee Pinkoson, Commissioners Mike Byerly, Charles "Chuck" Chestnut and Robert "Hutch" Hutchinson

**ALSO PRESENT:** County Manager Dr. Lee Niblock, County Attorney Michele Lieberman, Assistant County Manager Gina Peebles, OMB Director Tommy Crosby

The meeting was televised on Cox Cable Channel 12.

**1. Approval of Agenda**

**Fiscal Consideration:** N/A

**Recommended Action:** A Motion to Approve the Agenda: (a) approve any amendments to the Agenda; and (b) adopt the Agenda

**Commissioner Byerly moved** to approve the agenda as printed. The motion carried 5-0.

**ACTION ITEMS**

**Office of Management and Budget**

**2. FY18 Budget Development Guidelines**

**Fiscal Consideration:** Development of the FY18 Budget

**Recommended Action:** Adopt Budget Guidelines and provide direction.

The above item was presented by County Manager Lee Niblock.

Chair Cornell, OMB Director Tommy Crosby, Commissioner Pinkoson, Commissioner Hutchinson, OMB Director Crosby, County Manager Niblock, OMB Director Crosby, County Manager Niblock, OMB Director Crosby, Chair Cornell, County Manager Niblock, OMB Director Crosby, Commissioner Hutchinson, County Attorney Michele Lieberman, Chair Cornell, OMB Director Crosby, Chair Cornell, OMB Director Crosby, Commissioner Byerly, County Attorney Lieberman, OMB Director Crosby, County

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Manager Niblock, Commissioner Byerly, Commissioner Pinkoson, Commissioner Hutchinson, Chair Cornell, Commissioner Pinkoson, Commissioner Hutchinson, County Manager Niblock, Chair Cornell, OMB Director Crosby, Commissioner Chestnut, Commissioner Pinkoson, Commissioner Chestnut, and Commissioner Pinkoson presented comments.

**Commissioner Pinkoson moved** to adopt the budget guidelines as printed below and direct that the Department to be scheduled for a detailed budget review be Public Works (excluding Fleet Management):

## Budget Guidelines

- Maintain 5% reserve of operating revenue for major operating funds
- Budget 10% (minimum) of operating revenue as Estimated Ending Fund Balance in the General Fund for early fiscal year liquidity
- Limit the budgeted reduction in General Fund Balance to \$4 Million exclusive of the reserve
- Internal service charges and Indirect cost charges will be budgeted centrally for all Department's
- Indirect cost adjustments will be absorbed within the Department's budgets
- Inflationary factors and changes in population will be considered in preparing the budget

## Budget Guidelines

- The funding allocation for Law Enforcement between General Fund and MSTU will be updated to reflect the change in School Resource Officers contracted with ACSO.
- Maintain the current funding allocation of Sales Tax revenue
  - (70%GF/ 15%LE/ 11.25%FR/ 3.75%UN)
- Maintain the current funding allocation of Public Service Tax (PST) and Communication Service Tax (CST) revenues to the MSTUs
  - (50% LE / 37.5% FR / 12.5% UN)
- One-time sources will be allocated toward reserves or one-time expenditures
- Continue to present a two-year budget
- Select one Department for a detailed budget review

Commissioner Byerly, Chair Cornell, Commissioner Byerly, Commissioner Hutchinson, County Manager Niblock, and Chair Cornell presented comments.

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By consensus the Board directed to add the Housing Initiative to the first Policy Meeting in February with the Living Wage.

**The motion carried 5-0**

OMB Director Crosby, County Manager Niblock, OMB Director Crosby, Commissioner Byerly, Chair Cornell, OMB Director Crosby, County Manager Niblock, County Attorney Lieberman , Deputy County Manager Jim Harriet, County Attorney Lieberman, Commissioner Byerly, Chair Cornell, Commissioner Pinkoson, County Manager Niblock, Chair Cornell, Commissioner Pinkoson, Chair Cornell, Commissioner Pinkoson, Alachua County Fire Chief Bill Northcutt , Chair Cornell, and Commissioner Pinkoson presented comments.

**Commissioner Pinkoson moved** the following:

1. Request the City of Gainesville to enter into discussions to change the current agreement on Fire Station 19 that as long as the County is showing a good faith effort to find another location that the County be reimbursed for services provided.
2. Refer to the County Manager to examine and bring back recommendations regarding the Financial Status of the current agreement taking into consideration whether the City of Gainesville's proposed location for a new station makes financial sense for the County.
3. The request should be made to the City via a Chair Letter that details the History of the situation.

Commissioner Hutchinson, Commissioner Byerly, Commissioner Hutchinson, Commissioner Byerly, County Manager Niblock, Chair Cornell, OMB Director Crosby, Commissioner Byerly, OMB Director Crosby, Commissioner Byerly, Chair Cornell, County Attorney Lieberman, Commissioner Byerly, OMB Director Crosby, Commissioner Chestnut, OMB Director Crosby, Commissioner Chestnut, County Manger Niblock, Chair Cornell, Chair Pinkoson, and Chair Cornell presented comments.

**The motion carried 4-0 with Commissioner Pinkoson out of the room.**

Assistant County Manager Carl Smart, Chair Cornell, and County Manager Niblock presented comments.

**Commissioner Pinkoson** moved to refer to the County Attorney to look at the contract as it exists to see what would happen if the County could not afford the agreement and what are the available termination options.

County Attorney Lieberman and Chair Cornell presented comments.

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**The motion carried 5-0.**

County Manager Niblock, Commissioner Byerly, Chair Cornell, County Manager Niblock, Commissioner Hutchinson, County Manger Niblock, Commissioner Hutchinson, Commissioner Pinkoson, County Manager Niblock, Commissioner Hutchinson, Chair Cornell, Commissioner Hutchinson, County Manger Niblock, Commissioner Hutchinson, County Manager Niblock, Chair Cornell, Commissioner Hutchinson, Chair Cornell, OMB Director Crosby, Chair Cornell, Commissioner Byerly, County Attorney Lieberman, Commissioner Byerly, County Attorney Lieberman, OMB Director Crosby, Chair Cornell, County Manager Niblock, County Attorney Lieberman, County Manager Niblock, County Attorney Lieberman, OMB Director Crosby, County Attorney Lieberman, Commissioner Byerly, OMB Director Crosby, and Chair Cornell presented comments.

**CLOSING COMMENTS**

**3. Public Comments**

**Fiscal Consideration:** N/A

**Recommended Action:** Hear Public Comments

There was no one present who wished to address the Board.

**4. Commission Comments**

**Fiscal Consideration:** N/A

**Recommended Action:** Hear Commission comments

Willow Walk Easement

Commissioner Byerly stated that he is concerned with the situation at Willow Walk as he feels the situation will occur again. He thought that the matter was going to come back to the Board but has learned it has been resolved. He would like staff to provide the agreement along with any detail they can regarding how the matter was resolved.

Deputy County Manager Harriott stated that he would provide the information to the Commissioners.

Florida Association of Counties Meeting

Chair Cornell advised the Board that he had a meeting with the Gainesville Sun, the Head of the Florida Association of Counties, and the County Manager to review the

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FAC's legislative agenda and how it relates to the County's objectives. He stated that the County Manager will be providing a review to the Board.

Union County Mining Operation

Chair Cornell stated that he attended the Union County Commission meeting regarding the extension of the moratorium on the mining operation. He stated that he read the letter to the Union Board and it was well received. He advised that the moratorium was extended with a unanimous vote. He further stated that a Bradford County meeting is being scheduled but their Attorney has advised them to not have the mine as a topic for discussion.

Melrose Volunteer Fire Department

Chair Cornell stated that the Melrose Volunteer Fire Department is advising citizens concerned about the financial situation to address their concerns to both the Putnam and Alachua County Commissions.

There being no further business before the Board the meeting adjourned at 11:59 a.m.