

Tuesday, October 25, 2016 – 9:00 A.M.
County Administration Building
Jack Durrance Auditorium
12 Southeast First Street
Gainesville, Florida

The Alachua County Commission met in regular session.

PRESENT: Vice Chair Ken Cornell presiding; Commissioners Mike Byerly, Chuck Chestnut, and Lee Pinkoson

ABSENT: Chair Hutch Hutchinson

ALSO PRESENT: County Manager Lee Niblock, Assistant County Manager Jim Harriot, County Attorney Michele Lieberman, County Attorney Michelle Lieberman, Clerk of Court J.K. Irby, Assistant Clerk/Finance Director Todd Hutchison, and Deputy Clerk Steve Donahey

The meeting was televised live on Cox Cable Channel 12.

Invocation

Minister Adrian Harper Jr. of Church of Christ of Gainesville Florida gave the Invocation.

Pledge of Allegiance
Approval of Agenda (9:00AM)

County Manager Niblock presented the following change to the agenda:

Item #10 Requests of Local Government Contribution for Tax Credit Development from Arbour Valley Development and Southport Development Inc.
Recommended Action: to state " Approve the local government commitment of \$37,500.00 each from SHIP funds for Low Income Housing Tax Credit application for Arbour Valley Development and Southport Development Inc. and authorize the Chair to sign commitment letters."

Commissioner Pinkoson moved adoption of the agenda as amended. The motion carried 4-0.

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(Approval of items on the Consent Agenda are generally considered to be routine and the motion to adopt the Agenda approves all items on the Consent Agenda and is the first action taken by the Board at the beginning of the meeting. There will be no discussion on these items unless requested. Anyone wishing to speak to an item on the Consent Agenda may come forward and request the item be moved to the Regular Agenda prior to the approval of the agenda.)

1. Hear Presentation and Accept the FY17 Alachua County Cost Study

Fiscal Consideration: The County's Fee Schedule will be created using the cost data calculated within this study. The Fee Schedule will be presented to the Board for approval in December, 2016.

Recommended Action: Accept the 2017 Alachua County Cost Study

Financial Analyst John Brower and Consultant Bruce Cowan presented the above item.

Commissioner Byerly and Commissioner Pinkoson presented comments.

Commissioner Byerly moved the following:

1. To accept the report with the Board's thanks and direct that this matter be scheduled for the next available policy meeting when the information is available for a more in depth discussion.
2. Request the County Manager to provide an analysis of the County Fee Structure with its peer Counties if the information can be obtained at no cost.
3. When the information is provided it is to be broken out by funds.

The motion carried 4-0.

2. Program Presentation by Sheriff Sadie Darnell

Fiscal Consideration: None recommended at this time.

Recommended Action: Hear a presentation by Sheriff Sadie Darnell on the Alachua County Sheriff's Office Crime Prevention programs, including Home Security and Crime Prevention Through Environmental Design.

Alachua County Sheriff Darnell and Deputy Cary Gallop presented the above item.

3. Appointments and Confirmation of Nomination to Veteran Services Advisory Board

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Fiscal Consideration: There is no Fiscal impact as this is appointments to Veterans Advisory Board

Recommended Action: Appoint and confirm two veterans to serve as Citizen at Large (Veteran) and confirm nominations of VA Hospital and American Legion Representative. Two Citizen At Large Positions are available due to term ending dates and past position changes. VA Hospital Representative and American Legion Representative positions terms have nominations for the positions. The Veteran Services Advisory Board functions as a collaborative unit of veteran organizations and veteran individuals to work together to serve the Veterans of Alachua County.

Chair Hutchinson recognized Christie L. Parker Wheeler who expressed her desire to serve on the Veterans Services Advisory Board.

Deputy Clerk Donahey called on each Commissioner for their two nominations for the Citizen-at-Large position.

Commissioner Byerly and Chestnut nominated Adam Boudreaux and Christie L. Parker Wheeler.

Commissioner Cornell nominated Nathan Mailloux and Christie L. Parker Wheeler.

Commissioner Pinkoson nominated Nathan Mailloux and William Stengle.

Commissioner Byerly moved appointment of Christie L. Parker Wheeler as the Citizen-at-Large Representative to a term ending 8/31/2020 and confirm the nominations of David Gray as the VA Medical Center Representative and Matthew Burke as the American Legion Representative. The motion carried 4-0.

Deputy Clerk Donahey called on each Commissioner for the nomination for the Citizen-at-Large Representative to a term ending 8/31/2018.

Commissioner Byerly moved appointment of Adam Boudreaux as the Citizen-at-Large Representative to a term ending 8/31/2018. The motion carried 4-0.

4. Environmental Protection Advisory Committee Annual Report Presentation

Fiscal Consideration: None.

Recommended Action: Receive the presentation.

Chair of the Environmental Protection Advisory Board David Moritz presented the above item.

Commissioner Byerly presented comments.

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Commissioner Byerly moved to accept the report and refer to EPAC to provide a brief summary of the known environmental impacts of phosphate mining in the State of Florida. The motion carried 4-0.

Action Items Equal Opportunity

5. Alachua County Employment Practices Audit
Fiscal Consideration: Financial impact of staff recommendations ranges from zero for the Tier I audit to \$37,000 for the Tier II audit. Actual amount will be based on the Board's direction.

Recommended Action:

(i) Tier 1 Review select the County's insurance carrier, Public Risk Management (PRM), to conduct their Human Resource Practice Loss Prevention Review at no additional cost to the County.

(ii) Tier 2 Review Direct the County Manager to negotiate with Allen Norton & Blue to conduct the more in depth employment practices audit for compliance with internal Board policies, at a maximum cost of \$37,000.

County Manager Niblock presented the above item.

Commissioner Chestnut moved to approve the following:

1. Tier 1 Review select the County's insurance carrier, Public Risk Management (PRM), to conduct their Human Resource Practice Loss Prevention Review at no additional cost to the County.
2. Tier 2 Review Direct the County Manager to negotiate with Allen Norton & Blue to conduct the more in depth employment practices audit for compliance with internal Board policies, at a maximum cost of \$37,000.

Commissioner Pinkoson, County Attorney Michelle Lieberman, Commissioner Pinkoson, Commissioner Byerly, Commissioner Chestnut, and Risk Manager Jon Carnell presented comments.

Commissioner Pinkoson exited at 10:50 a.m.

County Manager Niblock presented comments.

The motion carried 3-0 with Commissioner Pinkoson out of the room.

Growth Management

6. City of Gainesville Annexation of Finley Woods Area: Status Update and Discussion of Appeal Process

Fiscal Consideration: If the Board chooses to appeal the City's annexation ordinance, the Board will incur costs for litigation, and may incur costs and attorney's fees if not successful. Staff estimates that the costs to the County of proceeding through the Chapter 164 process for the annexation appeal, and appealing the annexation ordinance would be in the \$5,000 to \$10,000 range. Additional costs will be incurred if the County is not the prevailing party in the annexation appeal and the County would owe reasonable attorney's fees and costs.

Recommended Action: If the Board wishes to appeal the City of Gainesville's annexation ordinance, then the Board should direct staff to initiate the procedures of Chapter 164 Florida Statutes, the "Florida Governmental Conflict Resolution Act".

Senior Planner Ben Chumley presented the above item.

Commissioner Byerly, Commissioner Chestnut, County Manager Niblock, Commissioner Pinkoson, Vice Chair Cornell, Commissioner Chestnut, and Commissioner Byerly presented comments.

7. Letter to City of Hawthorne on Envision Alachua Proposed Comprehensive Plan Amendments

Fiscal Consideration: There are no fiscal considerations associated with sending the attached letter with comments to the City of Hawthorne.

Recommended Action: Authorize the Chair to sign the letter to the City of Hawthorne with comments on the proposed Envision Alachua Hawthorne Comprehensive Plan amendments, and transmit the letter to the City of Hawthorne with a copy to the Florida Department of Economic Opportunity.

Commissioner Byerly moved to authorize the Chair to sign the letter to the City of Hawthorne with comments on the proposed Envision Alachua Hawthorne Comprehensive Plan amendments, and transmit the letter to the City of Hawthorne with a copy to the Florida Department of Economic Opportunity.

Commissioner Pinkoson, Commissioner Cornell, and Commissioner Byerly presented comments.

The motion carried 3-1 with Commissioner Pinkoson voting "Nay".

Sustainability Council

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8. Sustainability Council Energy and Waste Related Initiatives Recommendations for use of products with recycled content.

Fiscal Consideration: n/a

Recommended Action: Hear the presentation of accomplishments to date and move this in progress initiative to integrated into operations status.

Assistant Director of Waste Management Sally Palmi and Purchasing Manager Larry Sapp presented the above item.

Commissioner Byerly, Facilities Director Charlie Jackson, Purchasing Manager Larry Sapp, Facilities Director Charlie Jackson, and County Manager Niblock presented comments.

Commissioner Byerly moved to hear the presentation of accomplishments to date and move this in progress initiative to integrate into operations status. The motion carried 4-0.

Closing Comments

Public Comments

(There was no one present who wished to address the Board.)

County Attorney Comments

There were no items submitted.

County Manager Comments

Increasing the 911 Fee in the State of Florida

Communications Coordinator Mark Sexton stated that he provided the Board information on increasing the 911 Fee in the State of Florida. He stated that a review of the document will show a compelling case to increase the fee. He advised the Board that they are not requesting any action at this time. The matter will be scheduled for a later date for Board action.

Fire Chief Northcutt, Commissioner Cornell, Commissioner Byerly, and Commissioner Pinkoson presented comments.

Commissioner Pinkoson moved to direct staff to work with the Florida Association of Counties in regards to the 911 increase and have staff gather further

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information on the matter for Board review. The motion carried 3-1 with Commissioner Byerly voting "Nay".

Commission Comments

Commissioner Pinkoson inquired regarding the Melrose Fire contract item this evening. He is not sure what the purpose of the item is. He stated that the Board has made the offer regarding what the County is willing to fund. If they wish to reject the offer he feels then that is the decision.

Chief Northcutt and County Manager Niblock provided comments.

Commissioner Cornell presented the announcement that Merieux NutriSciences has elected to stay in Alachua County which is a great benefit to the County. He would like to dedicate 10 to 15 minutes at least once a month to allow staff to provide the Board with an update on the economic development activities in the County and municipalities. By consensus the Board agreed to have the matter scheduled for periodic updates.

President and CEO of the Gainesville Chamber of Commerce Economic Outreach Susan Davenport and Commissioner Byerly presented comments.

There being no further business before the Board the meeting was adjourned at 12:01 p.m.

Adjourn

Consent Items

Community Support Services

9. State Housing Initiatives Partnership (SHIP) Agreement with Town of Lacrosse
Fiscal Consideration: \$125,000 of SHIP funds was committed by the BOCC to Town of Lacrosse on January 13, 2015 (see attachments for commitment letter). Approval of the agreement will provide SHIP funding from Fund 247.
Recommended Action: Approve agreement with Town of Lacrosse to provide SHIP funding for home repair projects.

10. Requests of Local Government Contribution for Tax Credit Development from Arbour Valley Development and Southport Development Inc.
Fiscal Consideration: \$37,500 of SHIP funds would be used for a local government contribution contingent upon Arbour Valley Development securing LIHTC financing from Florida Housing Finance Corporation for development of Arbours at Jonesville Senior Development and/or Southport Development Inc. securing LIHTC financing from Florida Housing Finance Corporation for development of Hotspur Hill.

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Recommended Action: Approve a local government commitment of \$37,500 each for a Low Income Housing Tax Credit (LIHTC) application for Arbour Valley Development and Southport Development Inc. and authorize Chair to sign commitment letters. approval. The local government commitment would not be binding if FHFC does not approve the LHAP amendment.

Fiscal Consideration: \$37,500 of SHIP funds would be used for a local government contribution contingent upon Arbour Valley Development securing LIHTC financing from Florida Housing Finance Corporation for development of Arbours at Jonesville Senior Development and/or Southport Development Inc. securing LIHTC financing from Florida Housing Finance Corporation for development of Hotspur Hill.

Recommended Action: Approve a local government commitment of \$37,500 each for a Low Income Housing Tax Credit (LIHTC) application for Arbour Valley Development and Southport Development Inc. and authorize Chair to sign commitment letters.

11. Medical Examiner 12th Amendment to Three-Party Agreement between Alachua County, University of Florida Board of Trustees, and William F. Hamilton. M.D. for District Medical Examiner Services

Fiscal Consideration: Approve the Medical Examiner Agreement 12th Amendment. Compensation totaling \$379,086.84 will be paid for the District Medical Examiner's services, UF Faculty Physician support services, non-physician support personnel services, and facility usage. In addition, the County will pay for rate based services in accordance with the fee schedule attached hereto as Attachment C. The total budgeted for the Medical Examiner in FY16/17 is \$860,600.

Recommended Action: Approve the Medical Examiner 12th Amendment to Three-Party Agreement between Alachua County and University of Florida Board of Trustees and William F. Hamilton. M.D. for District Medical Examiner Services.

County Attorney's Office

12. Request for approval to hire outside counsel to assist with employee patent issues.

Fiscal Consideration: This will come out of the Solid Waste Enterprise Fund. It is not budgeted for separately.

Recommended Action: Approve the hiring of outside counsel to provide services related to the employee patent issue.

Court Services

13. Second Amendment to the Agreement on Medical Claims for Arrestees and Detainees between Alachua County and Corizon Health, Inc.

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Fiscal Consideration: Approve the agreement, budgeted for FY17 not to exceed \$2,500,000

Recommended Action: Approve and sign the Second Amendment to the Agreement on Medical Claims for Arrestees and Detainees between Alachua County and Corizon Health, Inc.

Environmental Protection

14. Conservation easement in favor of Alachua County

Fiscal Consideration: None.

Recommended Action: Recommend Approval as to form and content of the Conservation Easement for conservation areas located within the W. G. Johnson Fairbanks II Excavation and Fill Facility property and signature by the Chair.

Growth Management

15. Alachua County Local Planning Agency/Planning Commission Annual Work Plan FY 2016

Fiscal Consideration: N/A

Recommended Action: Accept the FY 2016 Local Planning Agency/Planning Commission Work Plan.

Office of Management and Budget

16. Advertise Public Hearing to Amend FY17 Budget Related to Carry Forwards and Reappropriations.

Fiscal Consideration: N/A

Recommended Action: Authorize the advertisement of a Public Hearing to be held November 8, 2016 to amend the FY17 budget. Appropriations and related sources will be amended for the requested budget changes.

Public Works

17. Micanopy lot purchase by Frank Drummer

Fiscal Consideration: Approve sale to receive sale proceeds of \$3,000 (revenue).

Recommended Action: Approve the purchase and sale agreement with Frank Drummer and authorize the Chair to execute the agreement and county deed. Authorize the Chair to execute any additional approved by the county attorney necessary to complete this transaction.

Purchasing

18. Fidlar Election Services: Finance Report and Purchase Order 2017615.

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Fiscal Consideration: Request approval of the Finance Report and Purchase Order 2017615, in the amount of \$130,000.00.

Recommended Action: Approve the Finance Report and Purchase Order 2017615 issued to Fidlar Election Services.

19. Annual Creditor Collection Services: RFP 1752

Fiscal Consideration: Request approval of the Finance Report to rank RFP 1752 Annual Creditor Collection Services.

Recommended Action: Approve the Finance Report to rank RFP1752 Annual Creditor Collection Services.

20. Report of contracts and grants signed by County Manager and staff for September, 2016

Fiscal Consideration:

Recommended Action: Accept the report and include a copy of the documents in the minutes of the Board of County Commissioners.

Risk Management

21. Examination of sufficiency of Public Official Bonds for County Officers

Fiscal Consideration: Bonds are paid annually and covered within appropriated funds in Fund 501. There are no fiscal needs related to the review and determination requested at this meeting.

Recommended Action: Examine and Determine Adequate the Public Official Bonds for County Officers

22. Professional Services Agreement with Underwriters Safety and Claims for Third Party Claims Administration Services.

Fiscal Consideration: Sufficient appropriations exist in the Self Insurance Fund 501 and Health Fund 507.

Recommended Action: Approve the October 2016 through September 30, 2021 Professional Agreement for Third Party Claims Administrative Services.

23. Designate a Representative to the Public Risk Management of Florida Insurance Trust Board of Directors

Fiscal Consideration: Travel Cost to meetings will be absorbed with Risk Management's current appropriation.

Recommended Action: Approve John Carnell as an Primary Board Member and John Clemons as an Alternate Board Member for the Public Risk Management of Florida

Solid Waste and Resource Recovery

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24. Agreement with Recycling Services of America, Inc. for the Collection, Processing and Marketing of Recyclables from County Government Offices
Fiscal Consideration: The Recycling Services of America, Inc. contract is for \$52,500.
Recommended Action: Approve the Agreement between Alachua County and Recycling Services of America, Inc. for the Collection, Processing and Marketing of Recyclables from County Government Offices.

Visitors and Convention Bureau

25. Approval of contract with Rhyme and Reason Design, LLC for development of Visitors and Convention Bureau website
Fiscal Consideration: Funds being carried forward from FY 16. The contracted amount is \$88,500.00
Recommended Action: Approve the contract and authorize the Chair's signature
26. Appointment of one citizen involved in the Tourist Industry/Tourist Development to the Tourist Development Council
Fiscal Consideration: N/A
Recommended Action: Appoint Dr. Greg Dunn to the vacant position of citizen involved in the Tourist Industry/Tourist Development to the 4 year term November 1, 2016 to October 31, 2020.