



# ALACHUA COUNTY DEPARTMENT OF GROWTH MANAGEMENT

10 S.W. 2<sup>nd</sup> Avenue - Gainesville, Florida 32601-6294

Tel: (352) 374-5249 Fax: (352) 338-3224

Home Page: [www.alachuacounty.us](http://www.alachuacounty.us)

Steven Lachnicht, AICP  
Director  
Growth Management

Date: August 7, 2012

Richard Wolf  
Assistant Director  
Growth Management

## MEMORANDUM

Ken Zeichner, AICP  
Principal Planner  
Comprehensive Planning

To: Board of County Commissioners

Via: Richard Drummond, County Manager

Tom Webster  
Housing Program  
Manager

From: Michael Castine, Planner 

Subject: CDBG Housing Rehabilitation Applicant Ranking

Brenda Wheeler  
Development Review  
Manager

Jeffrey Hays  
Transportation  
Planning Manager

John Freeland, CBO  
Building Official

Benny Beckham  
Zoning Administrator

The Florida Department of Economic Opportunity awarded Alachua County a \$750,000 grant for Housing Rehabilitation through the Florida Small Cities CDBG program. This grant will be used to make repairs to correct housing code violations to a minimum of ten substandard homes owned by low income or very low income households residing in unincorporated Alachua County. These funds were advertised on March 9, 2012, and applications to homeowners seeking assistance were made available through March 30, 2012.

The CDBG Grant Administrator, Meridian Community Services Group, Inc. has reviewed and ranked the applications in accordance with the ranking criteria identified in the CDBG Housing Rehabilitation Housing Assistance Plan. This ranking was reviewed and approved by the Alachua County Affordable Housing Advisory Committee, which also serves as the CDBG Citizen's Advisory Task Force (CATF) at its meeting on July 26, 2012.

In order to proceed with assisting eligible households, the ranking must be approved by the Alachua County Board of County Commissioners. Any conflict of interest (defined as having a familial and/or business relationship) by any member of the Board of County Commissioners with any eligible applicant must also be disclosed to DEO. Conflicts of interest must be disclosed prior to approval of the Applicant Ranking by the Board of County Commissioners.

The disclosure form is attached and should be completed by each Commissioner.

Attachments: Conflict of Interest Form  
Applicant Ranking

