

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

ORDINANCE 11-___

1
2
3 **AN ORDINANCE OF THE BOARD OF COUNTY**
4 **COMMISSIONERS OF ALACHUA COUNTY, FLORIDA,**
5 **AMENDING CHAPTERS 21, 121, AND 335 OF THE ALACHUA**
6 **COUNTY CODE OF ORDINANCES, RELATING TO THE NAME**
7 **OF THE PUBLIC SAFETY DEPARTMENT, RELATING TO**
8 **ALARM SYSTEMS; RELATING TO THE UNIFORM ROADWAY**
9 **NAMING AND PROPERTY NUMBERING SYSTEM;**
10 **PROVIDING FOR SEVERABILITY; PROVIDING A**
11 **REPEALING CLAUSE; PROVIDING FOR INCLUSION IN THE**
12 **CODE; PROVIDING FOR AN EFFECTIVE DATE.**

13
14 WHEREAS, the Alachua County Board of County Commissioners created the Department of
15 Public Safety through its Administrative Code, Section 21.56; and

16 WHEREAS, in its Fiscal Year 2012 budget, the Board of County Commissioners determined
17 that the Department of Public Safety should be designated the Department of Fire Rescue; and

18 WHEREAS, Section 336.05(1), Florida Statutes, authorizes the Board of County
19 Commissioners, to name and rename streets and roads, except state roads, lying outside the
20 boundaries of any incorporated municipality; and

21 WHEREAS, the Board of County Commissioners has determined that it is necessary to
22 provide for a uniform roadway naming system in order to more effectively and efficiently implement
23 the E-911 system; and

24 WHEREAS, the Board of County Commissioners recognizes that the E-911 system serves the
25 health, safety and welfare of the citizens of Alachua County; and

26 WHEREAS, the Board of County Commissioners determines that the assignment of roadway
27 names and a uniform numbering system would be most effectively and efficiently managed by the
28 Department of Fire Rescue; and

1 WHEREAS, the Board of County Commissioners finds that it serves the public health, safety
2 and welfare of the citizens of the County and that it is in the best interest of the County for the Board
3 of County Commissioners to delegate, with direction, the authority to name and rename streets and
4 roads in unincorporated Alachua County and the incorporated areas of the County, pursuant to
5 interlocal agreements with the Board of County Commissioners, to the Department of Fire Rescue;

6 BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA
7 COUNTY, FLORIDA:

8 SECTION 1. Chapter 21 of the Alachua County Code of Ordinances is hereby amended to
9 read as follows:

10 **CHAPTER 21. -ADMINISTRATIVE CODE**

11
12 **Sec. 21.56. Department of ~~public safety fire rescue~~.**

13 There is hereby established a department of public safety fire rescue which shall be
14 responsible for ensuring the health, safety, and welfare of county citizens through the management,
15 operation, and control of fire, rescue, emergency medical services, and emergency response functions
16 of county government. There shall be a ~~director~~ chief of the department of public safety fire rescue
17 who shall be responsible for the administration of the department of public safety fire rescue and shall
18 perform related duties as required. These responsibilities include:

- 19
- 20 (a) Responding to all emergency calls ~~for pre-hospital medical care in Alachua County,~~
21 ~~including transport services.~~
- 22
- 23 (b) Emergency Management and the pPlanning and implementing disaster preparedness
24 and all related civil defense functions as required by state and federal regulations.
- 25
- 26 (c) Providing fire protection and fire prevention services and administering fire contracts
27 in the areas under the county's jurisdiction.
- 28
- 29 (d) Providing Fire prevention and fire code enforcement services.
- 30
- 31 (e) Managementing and coordinationing of E-911 system countywide.
- 32
- 33 ~~(f) Providing wildlife mitigation and prevention services countywide.~~
- 34
- 35 ~~(g) Providing fire and life safety public education countywide.~~
- 36

1 (h) ~~Providing a Local Mitigation Strategy Program countywide.~~

2
3 ~~(f) Assigning uniform roadway names and uniform building numbering within the~~
4 ~~unincorporated area of the County and certain incorporated areas of the County pursuant to interlocal~~
5 ~~agreements, in accordance with the standards in Chapter 335.~~

6
7 (g) ~~Providing pre-hospital emergency medical services and countywide emergency and~~
8 ~~non-emergency medical transport services.~~

9
10 (g) ~~Such other duties and responsibilities as determined by the County m~~Manager or as
11 prescribed by ordinance.

12
13 SECTION 2. Chapter 121 of the Alachua County Code of Ordinances is hereby amended to
14 read as follows:

15 **CHAPTER 121. –ALARM SYSTEMS**

16
17 **Sec. 121.61. Prohibited fire alarm devices.**

18 It is unlawful for a person to operate a fire alarm system equipped with an automatic dialing
19 device programmed to connect directly to ~~the fire department or public safety combined~~
20 ~~communications center~~ any facility in the County that receives 911 calls. All automatic dialing
21 systems shall communicate fire alarm notifications to a person who has accepted the responsibility of
22 relaying the fire alarm or to a business licensed by the State of Florida to engage in the relaying of fire
23 alarm notifications.

24
25 SECTION 3. Chapter 335 of the Alachua County Code of Ordinances is hereby amended to
26 read as follows:

27 **CHAPTER 335.-UNIFORM-ROADWAY NAMING AND PROPERTY NUMBERING SYSTEM**

28
29 **Sec. 335.01. Purpose of chapter.**

30 This chapter is promulgated for the purpose of ~~providing~~ assigning uniform roadway names
31 and a uniform building numbering system for assignment of address numbers to buildings with access
32 from officially named public and private ways in the unincorporated area of Alachua the County;
33 Florida and certain incorporated areas of the County pursuant to interlocal agreements, in the interest
34 of the public health, safety, and general welfare ~~of the citizens and other persons within Alachua~~
35 ~~County~~.

36
37 **Sec. 335.02. Definitions.**

38 For the purpose of this chapter, the following terms, phrases, words, and their derivations
39 shall have the meaning given herein, unless the context clearly indicates otherwise:
40
41

1 *Grid system:* A series of designed north-south parallel lines intersecting a second set of east-west
2 west parallel lines within a one-square mile area, i.e., "section," as indicated on the official E-911
3 address maps.

4
5 *Numbering system:* A uniform method of assigning and coordinating the addresses of
6 buildings and properties based on a designated grid system contained in the official E-911 address
7 map.

8
9 *Occupant:* Any person, firm, entity, partnership, trust, corporation, association, or other
10 organization who is occupying or leasing a building or other property for a period exceeding 30 days.

11
12 *Owner:* Any and all persons, firms, entities, partnerships, trusts, corporations, associations, or
13 other organizations owning the fee title to, or having an undivided interest in, any building or property
14 which is subject to the provisions of this chapter.

15
16 *Private way:* Any officially named thoroughfare used for vehicular traffic which is not
17 included in the definition of "public way" and which is not maintained by Alachua County. This term
18 shall include, but is not limited to, roadways or driveways in apartment, condominium, commercial,
19 or industrial complexes which have been named and in which signs have been placed in accordance
20 with Alachua County policy and F.S. § 316.077, the state Uniform Traffic Law.

21
22 *Public way:* That area of an officially named public roadway or right-of-way, either paved or
23 unpaved, which is intended for vehicular traffic, excluding service entrances or driveways.

24
25 **Sec. 335.03. System established; incorporation of map.**

26 ~~A uniform system of numbering buildings, as shown on the maps identified by the title "Alachua~~
27 ~~County E-911 Address Maps," and filed in the office of the Alachua County E-911 Office, is hereby~~
28 ~~adopted for use in the unincorporated area of Alachua County. These maps and all explanatory matter~~
29 ~~thereon and related thereto are hereby adopted, incorporated herein by reference, and made a part of~~
30 ~~this chapter.~~

31
32 (a) Authority. The Alachua County Board of County Commissioners delegates, to the
33 Chief of the Department of Fire Rescue or his or her designee, the authority to assign roadway names
34 and to rename roadways, within the unincorporated area of the County and certain incorporated areas
35 of the County pursuant to interlocal agreements, except for State roads designated by the Florida
36 Department of Transportation, if it is determined that such renaming is necessary to avoid confusion,
37 or to facilitate a timely response by emergency services.

38
39 (b) A uniform roadway address system shall be based on a quadrant and grid system
40 which is a system of vertical and horizontal axes originating at the intersection of Main Street and
41 University Avenue within the City of Gainesville, whereby the County is divided into four sections
42 designated as northeast (NE), northwest (NW), southeast (SE), and southwest(SW).

43
44 (c) Roadways that are north-south in direction shall be numerically named by location on
45 the east-west county grid and typed as Street, Terrace, Drive, or Way.

1
2 (d) Roadways that are east-west in direction shall be numerically named by location on
3 the north-south County grid and typed as Avenue, Road, Lane, or Place.

4
5 (e) Roadways that are diagonal to a north-south axis shall be numerically named on the
6 grid which they are most parallel to and typed Boulevard if more than one quarter mile long or Court
7 if less than a quarter mile long.

8
9 (f) Address numbers shall be issued based on the direction that the property main
10 entrance faces, if that entrance fronts on a named roadway. If the main entrance does not face a named
11 roadway, then the address number is based on the location of the main entrance drive on a named
12 roadway.

13
14 (g) Addresses on the north side of east-west roadways and on the west side of north-south
15 roadways shall end with even numbers.

16
17 (h) Addresses on the south side of east-west roadways and on the east side of north-south
18 roadways shall end in odd numbers.

19
20 **Sec. 335.04. Administration; assignment of numbers generally; conflicting**
21 **numbering.**

22 (a) The ~~E-911 coordinator of the E-911 office~~ Chief of the Department of Fire Rescue or
23 his or her designee shall be responsible for naming and renaming roadways and coordinating and
24 maintaining the numbering system in accordance with the standards established by this chapter. The
25 ~~E-911 office~~ Department of Fire Rescue and such other county agencies or departments as are
26 designated by the County Manager of Alachua County, Florida, shall issue building numbers as
27 assigned by the Chief of the Department of Fire Rescue or his or her designee, in conformity with the
28 uniform numbering system established in ~~the preceding section~~ this chapter.

29
30 (b) The ~~E-911 office~~ Chief of the Department of Fire Rescue or his or her designee shall,
31 upon request and without charge, assign a number to each unnumbered building located in the
32 unincorporated area of Alachua the County and certain incorporated areas of the County pursuant to
33 interlocal agreements, if the building has not been assigned a number pursuant to the uniform
34 numbering system.

35
36 (c) The assignment by the ~~E-911 office~~ Chief of the Department of Fire Rescue or his or
37 her designee and posting by the owner or occupant of the assigned number shall be a condition
38 precedent to the issuance of a building permit for any such building.

39
40 (d) The ~~E-911 office~~ Chief of the Department of Fire Rescue or his or her designee shall
41 duly record and keep records of all numbers assigned under this section.

1 **Sec. 335.05. Posting of numbers.**

2 (a) *Nonresidential property number requirement.* All nonresidential buildings in the
3 unincorporated area of Alachua County shall have their assigned building number properly displayed,
4 whether or not mail is delivered to such building or property. The owners and occupants of such
5 buildings shall post the assigned building number on the property in the following manner:
6

7 (1) The building number shall be affixed to the front of the building, or to a
8 separate structure in front of the building (such as a mailbox, post, wall, or fence), in such a manner
9 so as to be clearly visible and legible from the public or private way on which the building fronts.
10

11 (2) The numerals shall be Arabic and shall not be less than six inches in height
12 and ½-inch in width.
13

14 (3) The numerals shall be of a color that contrasts with the immediate background
15 of the building or structure on which such numerals are affixed.
16

17 (b) *Residential property number requirement.* All residential buildings (herein referred to
18 as "dwellings") in the unincorporated area of Alachua County shall have their assigned building
19 number properly displayed, whether or not mail is delivered to such dwelling. The owners and
20 occupants of each dwelling in the unincorporated area shall post the assigned building number on the
21 property in the following manner:
22

23 (1) The building number shall be affixed to the front of the dwelling, or to a
24 separate structure in front of the dwelling (such as a mailbox, post, wall, or fence), in such a manner
25 so as to be clearly visible and legible and give an unobstructed view from the public or private way on
26 which the dwelling fronts. The building number must be no further than 50 feet from the public or
27 private way in which the dwelling fronts.
28

29 (2) The numerals shall be Arabic and shall not be less than three inches in height
30 and ½-inch in width.
31

32 (3) The numerals shall be of a color that contrasts with the immediate background
33 of the dwelling or structure on which such numerals are affixed.
34

35 **Sec. 335.06. Review and assignment of numbers when property becomes part of**
36 **unincorporated area.**

37 Whenever a parcel of land, a subdivision, or any part thereof, becomes a part of the
38 unincorporated area of Alachua County, by deannexation or otherwise, it shall be the responsibility of
39 the ~~E-911 Office~~ Fire Rescue Department to review the building (i.e., address) numbers of such
40 property and determine whether such numbers, their posting, and the method of numbering for such
41 deannexed portion conform with the designated grid system and the uniform numbering system
42 established by this chapter. If the number, posting, or method of numbering does not conform with to
43 Alachua County's grid system and the uniform numbering system, the ~~E-911 Office, or such other~~
44 ~~county agency or department as the county commission may designate~~ Department of Fire Rescue or
45 such other county agencies or departments as are designated by the County Manager, shall give notice

1 of such nonconformance to the owners or occupants of the affected building or property.
2 Nonconformance includes, but is not limited to, a number out of sequence, odd or even number on the
3 wrong side of the street, and rural box numbers.
4

5 **Sec. 335.07. Enforcement.**

6 The eCounty may enforce the provisions of this chapter using the authority and procedures
7 authorized by F.S. ch. 162. These include both the civil citation procedure and the codes enforcement
8 board procedure.
9

10 SECTION 2. Severability. It is the declared intent of the Board of County Commissioners
11 that, if any section, subsection, sentence, clause, phrase, or provision of this ordinance is held invalid
12 or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not
13 be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

14 SECTION 3. Repealing Clause. All ordinances or parts of ordinances in conflict herewith
15 are, to the extent of such conflict, hereby repealed.

16 SECTION 4. Inclusion in the Code. It is the intention of the Board of County
17 Commissioners of Alachua County, Florida, and it is hereby provided that the provisions of this
18 ordinance shall become and be made a part of the Code of Laws and Ordinances of Alachua County,
19 Florida; that the sections of this ordinance may be renumbered or relettered to accomplish such
20 intention; and that the word “ordinance” may be changed to “section,” “article,” or other appropriate
21 designation.

22 SECTION 6. Effective Date. A certified copy of this ordinance shall be filed with the
23 Department of State by the Clerk of the Board of County Commissioners within ten days after
24 enactment by the Board of County Commissioners, and shall take effect upon filing with the
25 Department of State.
26

1 DULY ADOPTED in regular session, this ____ day of _____, 2012.

2 BOARD OF COUNTY COMMISSIONERS OF
3 ALACHUA COUNTY, FLORIDA

4
5
6 ATTEST:

By: _____
Paula M. DeLaney, Chair

7
8
9 _____
10 J. K. Irby, Clerk

11 APPROVED AS TO FORM

12
13 (SEAL)

14 _____
15 Alachua County Attorney

16
17
18 APPROVED AS TO CORRECTNESS

19
20 _____
21 Department of Fire Rescue
22