

FY10-01350 (CS) - Court Services Director**Contact Information -- Person ID: 731519**

Name:	Thomas A Tonkavich	Address:	7949 NW 51st Way Gainesville, Florida 32653
		Email:	ttonkav@hotmail.com
		Notification Preference:	Email
Home Phone:	(352) 222-8122	Alternate Phone:	(352) 491-4650
Person ID:	731519	Former Last Name:	
Month and Day of Birth:	11/11		

Personal Information

Driver's License:	Yes, Florida , Class Operator
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Master's Degree

Preferences

Preferred Salary:	\$37.50 per hour; \$78,000.00 per year
Are you willing to relocate?	No
Types of positions you will accept:	Regular
Types of work you will accept:	Full Time
Types of shifts you will accept:	Day , Evening , Night , Rotating , Weekends , On Call (as needed)

Objective

Director of Alachua County Department of Court Services

Education

College <i>Saginaw Valley State University</i> www.svsu.edu 8/1984 - 8/1991 University Center, Michigan	Did you graduate: Yes College Major/Minor: Master of Business Administration Units Completed: 60 Semester Degree Received: Other
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College <i>Central Michigan University</i> www.cmich.edu 8/1974 - 7/1978 Mt. Pleasant, Michigan	Did you graduate: Yes College Major/Minor: Psychology/Sociology Units Completed: 124 Semester Degree Received: Bachelor's
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Work Experience

Jail Population Manager

6/2006 - Present

Alachua County Board of County Commissioners
www.alachuacounty.us
14 NE 1st Street
Gainesville, Florida 32601
(352) 338-7390

Hours worked per week: 40
Monthly Salary: \$5,000.00
Name of Supervisor: Jim Santangelo - Acting Director
May we contact this employer? Yes

Duties

Leadership of a new work team comprised of eight (8) staff focused on improved management and control of the overall jail population. Primary duties involve the supervision of staff who screen, assess, and release people in jail to alternative programs and provide linkage with various community resources. Created routine and specialized data reports to assist system stakeholders with analysis and to foster discussion of key jail population management strategies. Work in close partnership with all community leaders to implement new programs designed to divert substance abusers and the mentally ill from jail. Co-leader of the Urban Institute Justice Reinvestment at the Local Level initiative designed to drive sustained reductions in the jail population through the implementation of new interventions. As a member of the department's management team, assist with the leadership and transformation of the agency to increase the use of evidence based practices including normalized risk and needs assessments and motivational interviewing.

Reason for Leaving

None, presently employed in this position

Director of Recreation and Youth Development

8/1994 - 6/2006

County of Bay
www.co.bay.mi.us
515 Center Ave.
Bay City, Michigan 48706
(989) 895-4098

Hours worked per week: 40
Monthly Salary: \$5,000.00
of Employees Supervised: 100
Name of Supervisor: Thomas L. Hickner - County Executive
May we contact this employer? Yes

Duties

Appointed by the County Board of Commissioners to provide division level leadership, staff development, and budget administration for the office of community corrections, golf course, swimming pool, ice arena, secure juvenile detention, and youth initiatives. Division budgets exceed \$5 million, 7 department heads, 17 full-time, and 75+ part time and seasonal staff. Key Accomplishments: expansion of community corrections programming to include greater access to residential and outpatient treatment programs, coordination of mental health services, county wide expansion of youth summer recreation and after school programs, construction of a new ice arena, construction of 12 additional detention beds, transition of the ice arena from private to owner management, awarded various grant funds from federal, state, and foundation sources. Work with many diverse groups to accomplish county wide correctional and youth development objectives within the educational, medical, and human services field.

Reason for Leaving

Accepted New Position in Alachua County

Executive Director

3/1984 - 8/1994

BASIS, Inc.
511 Adams
Bay City, Michigan 48706
(989) 894-2991

Hours worked per week: 40
Monthly Salary: \$3,500.00
Name of Supervisor: Richard Kafka - President,
Board of Directors
May we contact this employer? Yes

Duties

Overall leadership and administration of a non-profit organization providing residential and outpatient substance abuse services. Supervised the administrative and professional staff, annual budget development, and marketing of agency programs. Initiated new services for adolescents, prevention activities, and case management services for people living with AIDS.

Reason for Leaving

Career Advancement

Executive Director

8/1982 - 3/1984

CORY Place, Inc.
1006 Indiana
Bay City, Michigan 48706
(989) 895-5563

Hours worked per week: 40
Monthly Salary: \$1,800.00
Name of Supervisor: Kathy Kinkema - President,
Board of Directors
May we contact this employer? Yes

Duties

Responsible for the overall leadership and supervision of staff providing services for runaway and homeless youth. Initiated family and crisis intervention services. Obtained grant funding from the local, state, and federal governments.

Reason for Leaving

Career Advancement

Community Services Worker / Youth Specialist

8/1978 - 6/1982

State of Michigan - Family Independence Agency
1399 W. Center
Essexville, Michigan 48732
(989) 892-2161

Hours worked per week: 40
Monthly Salary: \$2,000.00
Name of Supervisor: Orville Hansen (retired) -
Services Supervisor
May we contact this employer? Yes

Duties

Initially began providing direct service in a residential setting for delinquent youth. Promoted to a position as case manager working with delinquent youth and their families. Generally coordinating services provided by community and state wide placement agencies. Implemented a day treatment program to conserve financial resources and retain youth in the community.

Reason for Leaving

work force reduction

Certificates and Licenses

Type: Certified Pretrial Services Professional

Number:

Issued by: National Association of Pretrial Service Agencies

Date Issued: 2 /2009 Date Expires: 2 /2012

Type: National Crime Information Center (NCIC)

Number:

Issued by: Florida Department of Law Enforcement (FDLE)

Date Issued: 2 /2009 Date Expires: 2 /2011

Skills

Office Skills

Typing:

Data Entry:

Additional Information

References

Professional

Velez, Kristina

Director, Criminal Court Operations
Alachua County Criminal Justice Center
220 S. Main Street
Gainesville, Florida 32601
(352) 264-7084
kmv@circuit8.org

Professional

Vail, Leah

Forensic Specialist Team Director
Meridian Behavioral Health Care, Inc.
4300 SW 13th Street
Gainesville, Florida 32608
(352) 374-5600
leah_vail@MBHCI.org

Professional

Matthews, Charlotte

Veteran's Justice Outreach Coordinator
NF/SG Veterans Health System
619 South Marion Avenue
Lake City, Florida 32025
(386) 755-3016, ext. 2861
Charlotte.Matthews@va.gov

Resume

Text Resume

Attachments

Attachment	File Name	File Type	Created By
Resume of Thomas Tonkavich	Resume of Thomas Tonkavich	Other	Job Seeker

Agency-wide Questions

- Q: Have you ever been employed by Alachua County Board of County Commission or the Library District?

A: Yes

- Q: If yes, please list the department and dates.

A: Department of Court Services, June 2007 to present

- Q: Are you related to any County or Library officials or employees?

A: No

- Q: If yes, please list relative's name, department and relationship.

A:

- Q: Have you ever been convicted of a crime other than a minor traffic violation or been a defendant in any civil action including an international tort claim (include the nature and disposition of the claim)?

A: No

- Q: If yes, please indicate the charge, date, and disposition. Note: Conviction of a crime will not necessarily be a bar to employment. Type of offense, how long ago, and related factors are important.

A:

- Q: How did you learn of this vacancy?

A: County Website

- Q: Do you claim Veteran's Preference? If yes, you must complete the following section and submit required documentation.

A: No

9. Q: If you are claiming veteran's preference, you must indicate the preference eligibility category that applies to you. Please check only one box below and provide the necessary documentation as indicated. **All required documentation must be received by the Human Resources Office prior to the closing date of the vacant position in order for veteran's preference to be applied.** (NOTE: Under Florida Law, preference in appointment and employment shall be given first to those persons included in 1 and 2 below, and second to those persons included in 3 and 4 below).

If an applicant claiming veteran's preference for a vacant position is not selected for the position, he/she may file a complaint with the Florida Department of Veteran's Affairs, Division of Benefits and Assistance: P.O. Box 31003, St. Petersburg, FL 33731. Complaints must be filed within twenty-one days of receipt of the hiring decision.

A:

10. Q: Were you previously employed in one of the positions listed below or are you the spouse or child of someone presently or previously employed in one of the positions and you wish to have your home address and phone number, etc. protected from review by the public?

Covered jobs include: law enforcement officer, correctional and correctional probation officer, firefighters, code enforcement officers, certain judges, assistant state attorneys, assistant and statewide prosecutors, personnel of the Department of Revenue or local governments whose responsibilities include revenue collection and enforcement or child support enforcement, human resources and labor relations directors, and certain investigators in the Department of Children and Families (see Chapter 119.07, Florida Statutes).

A: No

11. Q: I understand that all required proof of certifications (current), properly completed affidavits and supplemental questions are to be submitted as part of this application **NO LATER THAN THE CLOSING DATE** for this posted position.

A: Yes

12. Q: Are you currently a Board of County Commission employee?

A: Yes

13. Q: I understand that failure to submit required certifications, affidavits, or other documentation by the closing date specified in the posting will automatically render my application incomplete during the application process, therefore, my application will not be forwarded to the department for review.

A: Yes

14. Q: Please identify specifically the publication (website, etc.) in which you saw the ad for this position.

A:

Supplemental Questions

1. Q: I understand that once my application has been submitted **for this specific position** that I **will NOT** be able to make any changes to it. Any changes to my master application will only be reflected in any future positions for which I may apply. Should I desire to have updated information included for this specific position I should contact the Human Resources office at (352) 374-5219 for assistance.

A: Yes