

# Alachua County Administrative Services

## Human Resources

Kim Baldry, CPM, SPHR, Human Resources Manager  
Karen P. Gerding, CPM, PHR, Human Resources Supervisor

January 24, 2011

### MEMORANDUM

To: Randall H. Reid  
County Manager

Via: Betty Baker  
Administrative Services Director

From: Kim Baldry, CPM, SPHR  
Human Resources Manager

Subject: Revisions to Policy #6-7

The Department of Public Safety attempted to bring an item before the Board asking for an exemption to the Vehicle Use Policy (#6-7) to allow non-County employees to ride in County vehicles. The majority of those riding in the vehicles would be students from Santa Fe College and the University of Florida who would be observing our paramedics providing trauma care. Other instances may include officials from local municipalities who wanted a closer look at the provision of emergency care.

It was decided that rather than this department requesting this specific exemption we could re-write the current policy to provide a bit more flexibility. Any department will be able to request an exemption to the "County employees only allowed in County vehicles" rule, by providing a written request in advance of the event involving the non-County employee.

I have asked Wade Gillingham to take the lead in working with the County Vehicle Team to develop a procedure for these types of requests.

Upon your approval I will place this on the Board's agenda for final approval.

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Approved  
Randall H. Reid  
County Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Disapproved  
Randall H. Reid  
County Manager

Kb

Attachment